

TRUST COMPANY

NOTICE OF ESTABLISHMENT OR RELOCATION OF AN ADDITIONAL OFFICE OR OTHER FACILITY

INFORMATION AND INSTRUCTIONS

REFER TO 7 TAC §21.42 FOR DETAILS REGARDING THE CONTENT REQUIREMENTS

This application form has been designated to elicit the **minimum information required** by The Texas Department of Banking (the "Department"). If the space provided is insufficient, a separate page should be attached. Additional information and documents must be submitted on **8½" x 11" paper**.

The notice must disclose the information in items 1 through 8, including the completed worksheets.

The application, as well as copies of all attachments, must be **filed in duplicate**. Once the application and accompanying documents are received by the Department they will be reviewed. The applicant will be notified if additional information is required to complete the review of the proposed transaction. Only when it is determined that sufficient information has been filed to adequately review the proposed transaction, will the application be officially accepted for filing. Therefore, full and complete answers will facilitate processing of the application.

FEE. The fee for a notice of the establishment or relocation of a trust office is \$200. If the Commissioner notifies the trust company that additional information and time are required to complete the analysis of the transaction, an additional \$1,300 will be required. A check payable to the Banking Commissioner of Texas is required as a filing fee pursuant to 7 TAC §21.2(b). It is not refundable.

PUBLIC NOTICE. The applicant shall publish notice(s) in a newspaper(s) of general circulation pursuant to 7 TAC §21.5.

PUBLIC DISCLOSURE OF INFORMATION. All information submitted to the Department is presumed to be public information, unless it is deemed confidential under the Texas Open Records Act. Any document in the application for which you request confidential treatment must be segregated and reference the Texas Open Records Act exception supporting the request. Final determination as to the confidentiality of any information will rest with the Banking Commissioner.

Inquiries concerning the preparation and filing of this or any other application with the Department should be directed to the **Corporate Activities Division** of The Texas Department of Banking, 2601 North Lamar Boulevard, Austin, Texas 78705-4294 (512/475-1300).

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Please provide the following information:

1. The street address of the trust company's proposed additional office.
2. A description of the activities proposed to be conducted at the proposed additional office.
3. The desired effective date for establishment of the additional office.
4. A certified copy of the resolution adopted by the trust company's board of directors authorizing the proposed additional office.
5. The cost to be incurred in connection with the establishment of the additional office and a statement of the impact of such cost on the trust company's ability to meet liquidity requirements.
6. A description of any actual proposed, or contemplated financial involvement by any officer, director, manager, managing participant, or principal shareholder or participant of the trust company with respect to establishing the additional office.
7. Evidence that the trust company has considered applicable federal law, if any.
8. Complete the following two worksheets.